**Report Card 1: Career Information**

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| Name of job/career that I am most interested in: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| Where are these sorts of jobs/careers found, what locations? Are they local, in South Australia, in Adelaide, in other states? | | | | |
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| Where am I most likely to find employment in this job/career? (Tick or highlight) | | | | |
| Locally (Whyalla) | Other Rural Districts | Urban areas | Interstate | Overseas |

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| What is the typical salary and /or award rates for this work? |
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| What career development pathways are there? (For example, can you move from apprentice to business owner? or kitchen hand to head chef? Etc.) |
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| What are the most important skills and attributes required for the job? List 5 below |
| 1 |
| 2 |
| 3 |
| 4 |
| 5 |

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| What is the highest level of education/qualification I need to start in this career (Certificate I, Certificate III, Diploma, Degree, Doctorate)? What institution/s offer this education (TAFE Whyalla, Flinders University, EJEHS etc)? |
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**What study must I do prior to this? For example, if I want to do teaching, I would need to do a degree, and there would be an ATAR that I need to achieve. There may also be subjects in Yr 12 that are specifically required or recommended. To do those Yr 12 subjects there may be certain Yr 11 subjects I have to do first. Work out your study plan from Yr 10 through to the completion of the education necessary to attain your chosen career and then list it here:**

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| --- | --- | --- | --- |
| Year 10 Subjects: | | | |
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| Potential Year 11 Subjects: | | |
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| Potential Year 12 Subjects: | |
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| Further Education Required: |
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**Are there any other requirements besides selecting subjects directly related to my career (Examples: Do I have to pass PLP? Do I have to have done some work experience for my VET course? Do I have to pass a unit of Maths/English to get my SACE? Where can I do work experience? What prerequisites do I need for my Uni/TAFE course?)**

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**Report Card 2: Personal Skills and Interests**

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| Throughout the term you may have completed several tests that evaluate your personal skills and attributes. The tests can include UniSA Career Match, Myers Briggs Personality Test, Multiple Intelligences Test, NLP Classification etc. From the results of these tests, list any standout features, personality traits, learning styles etc in the space provided: |
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| Tasks and things I like doing currently: |
| 1 |
| 2 |
| 3 |
| 4 |
| 5 |

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| --- |
| Tasks and things that I think I would like to do or that would be good for me: |
| 1 |
| 2 |
| 3 |
| 4 |
| 5 |

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| Jobs most suited to me: |
| 1 |
| 2 |
| 3 |

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| --- |
| Jobs that I'm interested in: |
| 1 |
| 2 |
| 3 |

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| --- |
| Tasks and things I don't like doing currently: |
| 1 |
| 2 |
| 3 |
| 4 |
| 5 |

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| Jobs least suited to me or that I think I wouldn’t enjoy: |
| 1 |
| 2 |
| 3 |

**For the career I selected in Report Card 1, is there a match between the skills required for the job and my strengths? Please describe them here:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For the career I selected in Report Card 1, is there a match between the skills required for the job and my areas for improvement? These may be things you need to a strategy to improve. Please describe them here:**

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**Select ONE of the 7 Capabilities and describe how you have *already developed* this capability in detail. Explain your growth within that capability. Rate your current level (beginner, competent, advanced).**

Capability:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ My Current Level:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How I have developed and grown within this capability:  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Report Card 3: Strategies to Achieve Goals**

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| If you were to give advice to someone seeking a job, what resume and interview strategies would you recommend? (List 5-7 tips or strategies below) |
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| List the qualities you think would be valuable to an employer. What sort of things do you think will help you to be thought of as a good employee? What will help you to gain promotions and make progress in your career? (List 5-7 in the space provided) |
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| Is there anything else you learned from the interviews? |
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| List any goals from your Action Plan or Circle of Self. |
| Personal Goal: |
| Learning Goal: |

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| List your strategies from your Action Plan or Circle of Self that you have already put into place. |
| Strategy: |
| Strategy: |
| Strategy: |
| Strategy: |

In the space provided, evaluate the *effectiveness* of these strategies: Have you made any progress since you determined the strategy? How do you know progress has been made? Has anything gone wrong with this strategy that you did not foresee? Rank each strategy as good, ok or poor and describe what evidence you have to say they deserve this ranking.

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